

A-Bank Case Analysis Group Instructions

Due: See syllabus for due date (No late papers will be accepted)

Deliverable #1: A 4-page clear and concise summary report covering all of the 1 – 7 topics listed below, and in each topic, responding to both questions also listed below.

Format: Times New Roman, 12 pt., 1” margins, and 1.5 line spacing

Citation format: APA (consistent format throughout document)

Deliverable #2: A 10 Slide PowerPoint that you could use to help facilitate the delivery of your report if you were in a face-to-face situation.

Grades: All group members receive the same grade (point value)

Do you think the A-Bank receipt imaging system project was a success?

Defend your position with **all** of the following 1 – 7 topics listed below and for each of these topics, you should address the following questions and show support for your position:

- How successful was this aspect of the project?
 - How did the success/failure of this aspect contribute to the overall success/failure of the project?
1. **Planning** (and design): planning/design process, methods, management, etc.
 2. **Stakeholders:** Stakeholder involvement, communications, etc.
 3. **Cost:** Budgeting, overall funding (outside sources), penalties, etc.
 4. **Team:** Effectiveness of the team, communications, politics, game play, etc.
 5. **Scope:** Scope development, change management, etc.
 6. **Risk:** What were the risks? How well were risks managed/mitigated? Contingency planning, etc.
 7. **Time:** Time management, etc.

Although your group may regard the project as being successful in some respects and failing in other respects, your opening introduction paragraph should state a clear stance on the success or failure of the receipt imaging system project as a whole. The topics listed above may appear in your paper in any order that you choose.

Your final document must include a cover page and works cited page, neither of which count toward the 4-page requirement.

PowerPoint slide printout. These 10 slides do not count toward the 4 pages required for the assignment. Put your “script” for the slide in the notes portion. **TIP:** Follow a guide for creating effective PowerPoint Presentation slides. There are numerous ones out there, e.g., <http://www.garreynolds.com/preso-tips/design/>, or <http://www.lifehack.org/articles/featured/10-tips-for-more-effective-powerpoint-presentations.html>, or many others, most of which have very

similar messages. Remember to develop the slides as if you were present, speaking in conjunction with each slide.

You should write the paper with the assumption that the reader has read the case and therefore you should **not** include long or numerous quotes from the case.

Grammar, spelling, punctuation, consistency, and flow will count toward your grade on the paper. **Tip:** Perhaps select someone in your group to do the final edit on the document and to make the paper read as though written by one person. **Tip:** The Writing Center (<http://writingcenter.unlv.edu/>) provides free in-person and online services to assist students in all stages of the writing process.

Grading:

Points	Breakdown for the Deliverables
10	Report Cover Page and Introduction
25	Planning
25	Stakeholders
25	Cost
25	Team
25	Scope
25	Risk
25	Time
15	Report Conclusion & Works cited
20	Layout presentation, document flow, grammar, spelling, punctuation, and overall quality
80	10 Slide PowerPoint Presentation
300	