***QUESTION 1***

***The Problem Solving and Delegation Process***

It is important for you to understand your responsibilities within the delegation process and analyze the problem-solving process to be an effective health care leader.

**Resources:** Your textbook and weekly readings

**Complete** Parts A and B of this worksheet.

**Save** the completed worksheet as a Microsoft® Word document to your computer desktop with your name in the file name.

**Click** the Assignment Files tab to submit your assignment.

**Part A: The Delegation Process**

**Complete** the table below according to the following guidelines:

In the spaces provided, list and identify each step within the delegation process. You must define each step using your own words.

In the space provided, summarize a health care management scenario that illustrates the responsibilities of the health leader within each step in 125 to 150 words. In the scenario, you may wish to consider the following:

* Responsibilities of the health care leader
* Actions taken to complete the identified steps and effectiveness of the decisions made by the health care leader

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| **Delegation Process Steps** | **Identify the Step** | **Sc****enario** |
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**Part B: Problem-Solving Process**

***QUESTION 2***

***Problem Analysis Worksheet***

**Resources:** pp. 139 to 140 in Ch. 6 of the *Leadership for Health Professionals: Theory, Skills, and Applications* textbook and pp. 124 to 125 in Ch. 5 of the *Leadership for Health Professionals: Theory, Skills, and Applications* textbook

**Review** the Week Five Case Studies.

**Select** one scenario.

**Complete** the table below for the scenario selected by providing the following information in the spaces below:

* Identify the problem.
  + What is the issue?
  + Who does it affect?
* Analyze the problem.
* Select the appropriate model to analyze the problem.
* Analyze the ethical considerations within the problem.
* Create two to three possible solutions to resolve the problem.
* Analyze the potential positive and negative effects.

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| **Scenario Number** | | |
| **Identify the Problem:** | **Analyze the Problem and Ethical Considerations:** | |
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| **Solution #1** | **Potential Positive Effects:** | **Potential Negative Effects:** |
|  |  |  |
| **Solution #2** | **Potential Positive Effects:** | **Potential Negative Effects:** |
|  |  |  |
| **Solution #3** | **Potential Positive Effects:** | **Potential Negative Effects:** |
|  |  |  |

**Cite** your reference according to APA guidelines.