***Grading Rubrics\****

The following rubric will be used to evaluate your written work unless another rubric is provided for a particular assignment.

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| ***Content and Organization  4.5 Points*** | ***Points Earned:*** | **Comments:** |
| Paper must address the following: |  |  |
| The content is comprehensive, accurate, and/or persuasive. |
| The paper develops a central theme or idea, directed toward the appropriate audience. |
| The paper links theory to relevant examples of current experience and industry practice and uses the vocabulary of the theory correctly. |
| Major points are stated clearly; are supported by specific details, examples, or analysis; and are organized logically. |
| The introduction provides sufficient background on the topic and previews major points. |
| The conclusion is logical, flows from the body of the paper, and reviews the major points. |
| ***Readability and Style  .25 Point*** | ***Points Earned*** | **Comments:** |
| Paragraph transitions are present and logical and maintain the flow throughout the paper. |  |  |
| The tone is appropriate to the content and assignment. |
| Sentences are complete, clear, and concise. |
| Sentences are well-constructed, with consistently strong, varied sentences. |
| Sentence transitions are present and maintain the flow of thought. |
| ***Mechanics  .25 Point*** | ***Points Earned*** | **Comments:** |
| Directions require: # of minimum words—did the student comply? |  |  |
| The paper, including the title page, reference page, tables, and appendices, follow University of Phoenix incremental formatting guidelines. |
| Citations of original works within the body of the paper follow University of Phoenix incremental formatting guidelines. |
| The paper is laid out with effective use of headings, font styles, and white space. |
| Rules of grammar, usage, and punctuation are followed. |
| Spelling is correct. |
| Paper to APA standards |
| ***Total 5 Points*** | ***Points Earned*** | **Comments:** |
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