

Rubric

Name 101 Formal Summary Rubric

Description

Rubric Detail

	Levels of Achievement			
Criteria	Below Benchmark	Benchmark	Above Benchmark	Excellent
Opening Statement	0 to 13 points Claim is missing. Other key elements may also be inaccurate or missing.	14 to 15 points Includes claim. Some opening sentence information is inaccurate or missing.	16 to 17 points Includes accurate claim. Opening sentence information is identified and stated.	18 to 20 points Includes complete and accurate claim. Opening sentence information is accurately identified and stated.
Content	0 to 20 points Omits most key ideas from the original text. Includes many unnecessary details or ideas that are not in the text. Focus is on subjective commentary and opinions. Is characterized by substantial copying from the original text and minimal paraphrasing.	21 to 23 points Contains most of the key ideas from the original text. Includes a few unnecessary details or ideas that are not in the text. May be some subjective commentary and opinions. Mostly written in the student's own words.	24 to 26 points Contains most of the key ideas in the original text. May include an unnecessary detail. Mostly objective and free of commentary and opinions. Written in the student's own words.	27 to 30 points Contains all of the key ideas in the original text. Avoids unnecessary details. Objective and free of commentary and opinions. Written in the student's own words.
Organization	0 to 17 points	18 to 19 points	20 to 22 points	23 to 25 points

	Ideas do not match the same order as source material. Little or no use of transitions. No critical synthesis of key ideas.	Ideas are basically in the same order as source material. Some use of transitions. Little critical synthesis of key ideas.	Ideas are nearly in the same order as source material. Use of transitions. Relationship between main idea and sub ideas is clear. Some critical synthesis of key ideas.	Ideas are in the same order as source material. Logical use of transitions. Relationship between main idea and sub ideas is thorough and clear. Critical synthesis of key ideas.
Syntax and Usage	0 to 13 points Many grammatical errors. Little or no use of complex sentence structures. Little or no use of academic vocabulary. Many spelling, capitalization, and/or punctuation errors.	14 to 15 points A number of grammatical errors. Some use of complex sentence structures. Some use of academic vocabulary. A number of spelling, capitalization, and/or punctuation errors.	16 to 17 points Very few grammatical errors. Use of complex sentence structures in general. Correct use of academic vocabulary in general. Very few spelling, capitalization, and/or punctuation errors.	18 to 20 points No grammatical errors. A variety of complex sentence structures throughout the summary. A variety of correctly used academic vocabulary throughout the summary. No spelling, capitalization, and/or punctuation errors.
APA Style	0 to 2 points Reference list citation is missing or contains only a few components of the appropriate reference list citation. Conventions are incorrectly applied. Corresponding in-text citation is used incorrectly or missing.	3 to 3 points Contains most of the components of the appropriate reference list citation in reasonable order. Some conventions are incorrectly applied. Corresponding in-text citation used correctly.	4 to 4 points Contains all the components of the appropriate reference list citation in correct order. Most conventions are correctly applied. Corresponding in-text citation used correctly.	5 to 5 points Contains all the components of the appropriate reference list citation in correct order. All conventions are correctly applied. Corresponding in-text citation used correctly.

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