**Abigail Duffy**

2131 Campus Village, Saginaw, MI 48604  
330-418-2532  
aduffy@svsu.edu

**Education**  
Saginaw Valley State University, 2019  
General Business Major (BBA), Psychology Minor  
Graduated with honors from Jackson High School and a member of National Honor Society

**History of Employment**  
**Camp Counselor**, 2014-Present

Akron General All Sports Camp, Akron, Ohio

SVSU Basketball, Saginaw, MI

- teach children, ages 7-16, the game of basketball, teamwork, hard work, and discipline  
 - work with other councilors and individually to educate children and on aspects of basketball  
 - motivate children to work hard and focus on development of skills  
 - ensure safety of children

**Personal Basketball Trainer**, 2015- Present

- I was recommended by a family friend to someone who was in need of a trainer for their children.

- I work with three kids that are all under the age of 10 for a total of three hours a day, three days a week.

- The training sessions consisted of skill development in various sports (mainly basketball) and conditioning.

**Community Involvement**

**House League, Coach**, 2014-Present  
 - taught young children the game of basketball, teamwork, and discipline through drills and scrimmages

**Church Club, Volunteer**, 2013-2015

Saint Michael’s Church

- At Christmas time, I volunteered to adopt a child in need for the day and make sure their day was special as can be.

- Gifts and activities were provided through the church.

**Teacher Mentor**, Jackson High School/ Sauder Elementary, 2012-2014

- Went to the local elementary school and read to the first and second grade classes.

- Would also help in math and science

**Skills and Qualities**

Able to work well with a team and independently  
Teachable and able to follow instructions well  
Manage time well and punctual   
Responsible  
Respectful of policies and procedures

**Awards and Accomplishments**

Current member of SVSU Varsity Women’s Basketball team  
Graduated with honors, 2014, 4.0 GPA

All State Honorable mention for Women’s basketball 2013, 2014

Secretary of State Academic/Athletic Honor 2012, 2013, 2014

2131 Campus Village

Saginaw, MI 48604

Friday, January 18, 2017

To whom this may concern,

I am writing this letter as an application for an opportunity to be a part of your Nike Summer Design Internship Program. I am a current student athlete and have been since involved in athletics for as long as I can remember. I have shown great leadership, dedication and hard work while being involved with numerous teams and groups of people. I have always admired the quality and purpose of your work and I am continuously on the look out for new products to be released. I am currently taking business and psychology courses at Saginaw Valley State University in order to allow myself to better understand how business and people’s minds operate. Being an athlete my whole life gives me an advantage on knowing what athletes and non- athletes look for in their apparel.

Being apart of a team my whole life has taught me valuable life lessons. Working hard as an individual has enhanced my ability to work well with others. Being able to communicate, have open mindedness, and to be flexible with people and their ideas in the work force is a huge key to success in a business. Determination and dedication are two major characteristics needed in business to be successful. Sports have a way of teaching us concepts and perceptions we can miss without being involved in athletics.

I am looking forward to a possible opportunity within the internship program and in the company. Thank you for your time; my resume is attached with my contact information. The best way to reach me would be my phone: (330)-418-2532 or email: [aduffy@svsu.edu](mailto:aduffy@svsu.edu).

Sincerely,

Abigail Duffy