



Assignment | Unit 3

For Unit 3 Assignment, you will write a memo to your professor requesting permission to move forward with your topic for the researched proposal, and providing evidence to support the viability of your topic.

Request for Permission to Pursue Research Document Grading Criteria:

Unit 3: Request for Permission to Pursue Research – 100 points	Points
Criteria: Contains no fewer than 500 and no more than 750 words	10
Follows correct memo format, including headings	10
Describes the problem or project you want to work on and explains its significance; describes the benefits of the research to the organization	30
Integrates at least two viable sources into the request to demonstrate research is available to support the topic. APA formatted in-text and References page citations are required.	20
Contains no grammatical* or mechanical errors	30*
TOTAL	100

*Any submission containing grammatical errors that are so serious as to interfere with delivery of the message earns a grade of 0. Serious grammatical errors include sentence errors – fragments, run-on sentences, comma splices. Further, errors in coherence, punctuation, organization, and logic have the potential to earn a grade of 0. Such errors present a serious obstacle in conveying your ideas and submissions containing such errors cannot earn a passing grade

Directions for Submitting Your Request to Pursue Research:

This request to pursue research is due by the end of Unit 3. Put your request in a Microsoft Word document. Save it in a location with a title you will remember and that includes your name. To submit, go to the Dropbox and click on the Unit 3: Request to Pursue Research link and follow the instructions. Make sure that you save a copy of the paper you submit.

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sentence errors – fragments, run-on sentences, comma splices. Further, errors in coherence, punctuation, organization, and logic have the potential to earn a grade of 0. Such errors present a serious obstacle in conveying your ideas and submissions containing such errors cannot earn a passing grade. At the professor's discretion, revisions may be permitted.

**Any proposal found to contain more than 15% direct quote will be subject to scrutiny for violation of Kaplan University's Policy of Academic Integrity and point deduction could be substantially higher depending upon the prevalence of direct quote. Any submission that is plagiarized or otherwise violates academic integrity will earn a grade of "0" and the incident will be reported to the Provost's Office.

Any submission that fails to address the topic given or the assignment goal will earn a grade of 0 and/or a request for revision by the instructor.