

Assignment 3: Report Summary

Length: 400 words

Submit: Post to the Assignment 3 Dropbox

Description:

Write a one-page (400 word maximum) summary of the following document, which describes the Treasury Board of Canada's policy on harassment in the workplace.

- Policy on the Prevention and Resolution of Harassment in the Workplace <http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=26041>

Your instructor will use the Checklist for Summaries as the criteria to evaluate Assignment 3. Before you submit your assignment, go through the Checklist to make sure that you've met all the expectations of the assignment.

Assignment 4: Briefing note and peer-editing exercise