

GULF COLLEGE – MUSCAT – SULTANATE OF OMAN

UNDERGRADUATE BUSINESS PROGRAMME

ACADEMIC YEAR: 2016 - 2017

FRONT COVER

Coursework

Module Title: Gulf Regional Legal Environment of Business	
Module Code: GHL4010	
Method of Assessment : Coursework	
Weighting: 50%	Module Credits: 20
Level: 4	Semester/Teaching block: 1
Morning/ Evening Session: Both	Examiner: Dr. Anna /Mr. Mutaz / Ms. Omaima
Length of Assessment: 3000 words	

Student Name: _____

ID No. _____

Submission Date: January 1 – 3, 2017

A. Written work

- Student name and identification number must be clearly stated at the top of each page of the work. Where work is to be marked **anonymously**, only include the student number.
- A signed declaration that the work is your own (apart from otherwise referenced acknowledgements) must be included after the title page of your assignment
- Each page must be numbered.
- Where appropriate, a contents page, a list of tables/figures and a list of abbreviations should precede your work.
- All referencing must **adhere** to School/Institutional requirements.
- A word count must be stated at the end of your work.
- Your programme, year of study and the relevant module must be included as "footer" on each page.
- Appendices should be kept to the minimum and be of direct relevance to the content of your work.
- All tables and figures must be correctly numbered and labelled.
- Your assignment/coursework should be submitted in one A4 transparent pocket unless it is not appropriate to do so (in which case, specific instructions will be provided by your module leader).

B. Other types of coursework/assignments

Guidelines to Students:

Your paper must be in paragraph form with standard margin in each side. The four parts of the paper must have the proper subheading. First, **Introduction**. In this section, you must write 3 paragraphs which will offer answers to the tasks given. Second, **Discussion**. You must write 3 paragraphs in this section. Your response must reveal your knowledge about how selected companies are formed, managed and liquidated. Moreover, it must display some clear explanations on what are the procedures to be done when issues and differences arise in their companies. Third, **Conclusion**. This section must specify the key points that need to be sorted out from the gathered data and not elsewhere. Fourth, **References**. Make sure that the sources of the information are correctly cited. The citations in the full text of the written assignment must be listed in the reference list section. The correct use of the Harvard referencing format is required. Any literature that is used to support the discussion must be up-to-date or its publication date must be not later than 2005 onwards. The maximum number of words should be 3000.

the paper must have the proper subheading.

First part : **Introduction.** You must write 3 paragraphs which would answer to the tasks given.

What is the content of my **Introduction**? = 1000 words

Task: Write and overview of the subject matter of the tasks

- 1 paragraph - discuss about commercial laws and topics related to the four types of companies
- 1 paragraph - choose two of the 4 types of companies and describe these 2 companies
- 1 paragraph - write the objective of your coursework paper

Second part, **Discussion.** You must write 3 paragraphs in which must reveal your knowledge about commercial companies.

What is the content of your **Discussion** part? = 1,500 words

Tasks: Discuss

- each 1 paragraph - discussion about the general and essential characteristics of type of the companies you have selected
- 1 paragraph - discussion on how the 2 companies you have selected are form, manage and liquidated in accordance with the laws in the Sultanate of Oman
- 1 paragraph - explanation on the process or procedures on how your chosen companies handle disputes or issues and differences that arise in their companies.

The tasks to do:

The commercial laws cover different types of companies. Some of these types are: general partnerships, limited partnerships, joint ventures, limited liabilities companies. Do a research and respond to the tasks given below. In the conveyance of your responses strictly follow the format and utilise those words in bold letters (below) as the sub-headings in each section of your answers.

Introduction. Present an overview of the subject matter of the assignment. Choose two of the above-mentioned types of companies. Reflect on the assignment objective(s).

Discussion. In addition, based on your learning, discuss in brief the general and essential characteristics of each type of the companies you have selected. Discuss clearly how to form, manage, and liquidate your chosen types of companies in accordance with the laws in the Sultanate of Oman. Explain the process on how to handle disputes in each of your chosen types of companies.

Conclusion. Offer a brief but clear summary of the facts that you have provided with convincing / concluding interpretations of the sorted facts.

References. Application of Harvard referencing format is a must.

Plagiarism

1. **Plagiarism**, which can be defined as using without acknowledgement another person's words or ideas and submitting them for assessment as though it were one's own work, for instance by copying, translating from one language to another or unacknowledged paraphrasing. Further examples of plagiarism are given below:

Use of any quotation(s) from the published or unpublished work of other persons, whether published in textbooks, articles, the Web, or in any other format, which quotations have not been clearly identified as such by being placed in quotation marks and acknowledged.

Use of another person's words or ideas that have been slightly changed or paraphrased to make it look different from the original.

Summarising another person's ideas, judgments, diagrams, figures, or computer programmes without reference to that person in the text and the source in a bibliography or reference list.

Use of services of essay banks and/or any other agencies.

Use of unacknowledged material downloaded from the Internet.

Re-use of one's own material except as authorised by the department.

Third part, **Conclusion**. Write 1 paragraph that specify the key points.

What is the content of your **Conclusion** part? = **500 words**

Tasks: Sort out the key points from your gathered data and give a clear summary of the facts that you have gathered (and not elsewhere) with a convincing interpretations of the sorted facts.

Fourth part, **References**.

How to do the referencing?

- cite correctly the sources of your information
- list in the reference list section the sources that you have cited in the full text of your paper
- apply Harvard referencing format correctly
- use 2005 onwards literature to support your discussion

Best of Luck

GRLEB Student's Coursework Guide