

# Career report.docx

*by* 372221 User

---

FILE	CAREER_REPORT.DOCX (23.13K)		
TIME SUBMITTED	08-OCT-2015 11:41PM	WORD COUNT	865
SUBMISSION ID	582279873	CHARACTER COUNT	4283

## Career plan

---

Junho Lee

Assignment Guidelines 

10/08/2015

*Junho,*

*Please work closely with the Coles Writing Coach to improve the clarity of your writing. Also be sure to follow the assignment guidelines carefully.*

## Career plan

I have always had an interest in the banking sector, which led me to decide to take on international business as a major. I hope to be a loans officer in one of America's leading banks or an insurance agent in a reputable organization. However, my first preference is to be a loans officer. As a loans officer, my work will encompass the issuing of loans and the investigation whether firms are fit to receive loans. Apart from the responsibilities mentioned above, as a loans officer, a crucial part of my job will be ~~that of~~ ensuring that those companies seeking loans have insurance ~~cover~~. *coverage* Word Choice

To prepare adequately for my future career, I have worked on qualities that will bolster my chances of success as a loans officer. These qualities include: ~~a~~ discipline, drive, competitiveness, and reliability. Control is highly valued virtue. Thus, an agent should demonstrate utmost discipline (Weert, Frans, 2011). In addition to these requirements, I hope to *What information are you citing here?* bank and improve on my strengths that include hard work and my adventurous nature. As a loans officer, my job will involve seeking of potential clients and scrutinizing their financial statements. This work will require my adventurous nature coupled with my hard work to lead me into untouched territories and capitalize on them. *The previous paragraph had a lot of information about job responsibilities. This section seems like it would fit better there.*

My family has been my pillar of strength, guiding me through school and in my career path. Despite this, I still encounter challenges in my pursuit of this goal. Being of Korean origin, I am not very fluent in English. As I carry out my job in America, I will be expected to communicate with my clients in English, and this poses a challenge. I also am naturally a taciturn ~~kind of~~ person, but communication is key in banking. It is my hope that ~~as~~ once I join Coles Business School, I will continue to work on my English. The class interaction ~~sessions~~ between professors and my fellow students will have a positive impact on my quite nature and poor English. *quiet*

*Isn't the correct term "loan" officer?*

Unclear wording

## Career plan

However, after the establishment of my basic personality requirements, the next challenge is to develop educationally. I believe that knowledge of banking will give me an insight into the world of banking. As a credit officer, I need to understand how banks operate as a base on which to build on as a loans officer. Knowledge of banking will enlighten me on the kind of loans I should give as a loans officer. To help me attain this knowledge, I hope to study banking as a course at school. Insurance goes hand in hand with the giving of loans. I need to have sufficient knowledge on insurance covers and how they are acquired to be able to ascertain whether my clients meet the criteria for awarding of loans. Taking up an insurance course will be of benefit to my career path.

Unclear  
Wording

Unclear  
Wording

*These two ideas seem like they should be different paragraphs.*

Word Choice

Flexibility is a trait I consider crucial as a loans officer. From my research, every client is unique, with some making individual demands. As such, I will need to be flexible enough to be as customer-specific as possible. On researching, there are different towns that certain careers are ing would thrive. For loan officers, New York, and Chicago have the highest projected growth for loan officers with earnings of \$56,490 as per BLS. These agents get employed by banks, commercial lenders, business entities, mortgage firms, and insurance companies. I also anticipate that in the next ten years, I will be working as an insurance agent who earns an average annual wage of \$46,770 with the best states for an operation being Los Angeles and Boston.

Word Choice

where

Comma

Citing Sources

*What is your source for this information?*

Apart from working for a required grade point average of 2.8, I plan on undertaking additional courses after school and attending workshops to boost my career. I plan on signing up for accounting classes and sitting for exams that will make me a certified public accountant. Since I want to expand my professional network, I also plan on seeking membership in the American Bankers Association and attending some of the several workshops it organizes (Sethi et.al, 2011).

## Career plan

---

Coles College of Business would be a very suitable environment where I can gain the knowledge necessary to provide me a foundation. The courses offered are very suitable to my ~~line of~~ career. Global accounting offered at the college is insightful. It gives me a deeper understanding of the banking industry around the globe. I might later gain interest in working for ~~a multinational or~~ banks outside America and knowledge of global accounting will give me a foundation. With interest in insurance, insurance markets and structures offered at the college takes me through the world of insurance. The rigorous teaching with patient professors enables me to thrive academically while a good curriculum will ensure my mastery of the skills I require for my future job. Coles College of business is a place I ~~was also hoping to~~ *hope will* guide me into creating conversations with my fellow colleagues, a skill that is crucial for my job.

### REFERENCES

Sethi, Jyotsna, and Nishwan Bhatia. Elements of Banking and Insurance / \c Jyotsna Sethi, Nishwan Bhatia. , 2011. Print.

Weert, Frans . *Bank and Insurance Capital Management*. Hoboken, N.J: Wiley, 2011. Print.

FINAL GRADE

/0

GENERAL COMMENTS

**Instructor**

---

PAGE 1

---

QM

### Assignment Guidelines

Your essay does not follow all of the assignment guidelines. Review the assignment carefully. For example, if the assignment guidelines ask you to write between 750-850 words, make sure that you stay within that word count. Writing too few words might mean an essay that is not well developed enough, and writing more than 850 words might mean that you have gone into too much detail or veered off topic. Guidelines are given for a reason, and violating them can send the message that you don't care enough to follow them.

For more practice with this concept, complete the "Reading Critically" exercise in Learning Curve.

**Additional Comment** MLA format

**Text Comment.** Junho,

Please work closely with the Coles Writing Coach to improve the clarity of your writing. Also be sure to follow the assignment guidelines carefully.

---

PAGE 2

---

**Text Comment.** Isn't the correct term "loan" officer?

**Strikethrough.**

**Strikethrough.**

**Text Comment.** coverage

QM

### Word Choice

Be sure the word you use means what you think it does. This word may not be appropriate in context or may have multiple meanings. Proofread to make sure you are using the correct word or consider using a different word.

One strategy for proofreading is to read the paper aloud so that you can see and hear the words at the same time. You can also try reading the paper backwards, sentence by sentence, starting with the last sentence.

For more practice with this concept, complete the "Building Vocabulary" exercise in Learning Curve.

**Strikethrough.**

**Text Comment.** a

**Text Comment.** -

**Text Comment.** What information are you citing here?

QM

### Unclear Wording

Be certain that your readers can understand your meaning. Is the subject of your phrase clear? Is the pronoun clearly referring to a certain noun, or is that reference ambiguous?

If you are not sure how to make your writing clearer, try explaining it out loud to someone and recording yourself. Your new explanation is probably a good start.

For more practice with this concept, complete the "Coordination and Subordination" exercise in Learning Curve.

**Text Comment.** The previous paragraph had a lot of information about job responsibilities. This section seems like it would fit better there.

**Strikethrough.**

**Strikethrough.**

QM

### Comma (Missing)

This sentence is missing a comma. Leaving out commas can interfere with the meaning of a sentence.

For more practice with this concept, complete the "Commas" exercise in Learning Curve.

**Strikethrough.**

**Strikethrough.**

**Text Comment.** quiet

QM

### Unclear Wording

Be certain that your readers can understand your meaning. Is the subject of your phrase clear? Is the pronoun clearly referring to a certain noun, or is that reference ambiguous?

If you are not sure how to make your writing clearer, try explaining it out loud to someone and recording yourself. Your new explanation is probably a good start.

For more practice with this concept, complete the "Coordination and Subordination" exercise in Learning Curve.

**Strikethrough.**

QM

### Unclear Wording

Be certain that your readers can understand your meaning. Is the subject of your phrase clear? Is the pronoun clearly referring to a certain noun, or is that reference ambiguous?

If you are not sure how to make your writing clearer, try explaining it out loud to someone and recording yourself. Your new explanation is probably a good start.

For more practice with this concept, complete the "Coordination and Subordination" exercise in Learning Curve.

**Text Comment.** These two ideas seem like they should be different paragraphs.

**Strikethrough.**

**Strikethrough.**

**Strikethrough.**

QM

### Word Choice

Be sure the word you use means what you think it does. This word may not be appropriate in context or may have multiple meanings. Proofread to make sure you are using the correct word or consider using a different word.

One strategy for proofreading is to read the paper aloud so that you can see and hear the words at the same time. You can also try reading the paper backwards, sentence by sentence, starting with the last sentence.

For more practice with this concept, complete the "Building Vocabulary" exercise in Learning Curve.

**Strikethrough.**

**Strikethrough.**

**Strikethrough.**

QM

### Word Choice

Be sure the word you use means what you think it does. This word may not be appropriate in context or may have multiple meanings. Proofread to make sure you are using the correct word or consider using a different word.

One strategy for proofreading is to read the paper aloud so that you can see and hear the words at the same time. You can also try reading the paper backwards, sentence by sentence, starting with the last sentence.

For more practice with this concept, complete the "Building Vocabulary" exercise in Learning Curve.

**Text Comment.** where



**Strikethrough.**

QM

### Comma (Unnecessary)

Review comma rules to make sure you have a reason for including one. For more practice with this concept, complete the "Commas" exercise in Learning Curve.

**Text Comment.** ing

**Text Comment.** are

QM

### Citing Sources

When using any information from an outside source, you must provide documentation about where you found it. Doing so adds to your credibility as a writer. For this assignment, you are using MLA style. In-text citations in MLA style include the author's or authors' last name(s) and the page number, if there is one. If your source has no author, use the first few words of the title in quotations; however, consider whether you could find the same information in a more reliable source. You must provide citation information for any outside research you include in your writing.

For more practice with this concept, complete the "Working with Sources (MLA)" exercise in Learning Curve.

**Strikethrough.**

**Text Comment.** What is your source for this information?

**Strikethrough.**

QM

### Word Choice

Be sure the word you use means what you think it does. This word may not be appropriate in context or may have multiple meanings. Proofread to make sure you are using the correct word or consider using a different word.

One strategy for proofreading is to read the paper aloud so that you can see and hear the words at the same time. You can also try reading the paper backwards, sentence by sentence, starting with the last sentence.

For more practice with this concept, complete the "Building Vocabulary" exercise in Learning Curve.

**Strikethrough.**

**Strikethrough.**

## Unclear Wording

Be certain that your readers can understand your meaning. Is the subject of your phrase clear? Is the pronoun clearly referring to a certain noun, or is that reference ambiguous?

If you are not sure how to make your writing clearer, try explaining it out loud to someone and recording yourself. Your new explanation is probably a good start.

For more practice with this concept, complete the "Coordination and Subordination" exercise in Learning Curve.

**Text Comment.** hope will

**Strikethrough.**