

HRA 549 Expectations for Written Assignments and Papers

1. FORMAT of assignments should conform to the following criteria:

- Margins should be 1" in all directions
- Papers should be double-spaced and in a single highly readable, black 12-point font (Arial, Times New Roman, Cambria, or Verdana are recommended). Headings may be larger
- The paper must follow the academic research format (APA) where applicable
- Format for any in-text citations and reference pages should also follow APA style

2. GRADING RUBRIC

Criteria	Exceeds Expectations up to 20% of max grade	Meets Expectations up to 15% of max grade	Fails Expectations up to 10% of max grade
Content	Position or thesis is very credible, logical, research sources are credible and sufficient to support arguments	Position or thesis is credible, sources are credible	Position or thesis lacks credibility, arguments are not clear or not well supported, sources are not credible or do not support arguments
Clarity and Organization	Concepts presented are clearly organized and easy to understand, early information leads to later information, coherently summarized	Concepts presented are not organized logically, no coherent summary	Concepts presented are unclear or difficult to understand, paper is disorganized and does not follow logical progression
Creativity and Interest	Presents new ideas and/or old ideas in interesting ways, writing style is formal but maintains interest, includes real-world applications	Presents widely accepted ideas or discusses topics that are already well known without much attention to original content or reader interest	Presents ideas that are clichéd or imitative, does not make topic interesting for reader
Critical Thinking	Clearly identifies assumptions, considers all implications and consequences of outcomes, and includes more than one point of view on the topic	Treats some assumptions as fact, and/or considers some implications but not others, and/or does not fully consider point of view	Fails to identify assumptions, and/or does not consider implications of outcomes, and/or is fixed on a single point of view without any opposing information
Correctness: (Grammar, Spelling, Punctuation, Formatting)	Grammar is appropriate, spelling, punctuation, and formatting accurate	Grammar is appropriate, few spelling, punctuation, or formatting errors	Grammar, spelling, punctuation, and/or formatting are inappropriate, incorrect, and unprofessional